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About Us

About the Career Office :

The Career Office is division within the Client Service Centre. It is the first point of contact for potential employers to make contact with students seeking employment to interact with potential employers. These valuable interactions are facilitated by the Career Office resources:

- 1. Annual Graduate Recruitment Programme:** This programme includes a Career Expo, Career Week and various other activities. The purpose of the career days is to assist students in securing employment after or before graduation.
- 2. Job Advertising:** This is done on the Student Career Portal and Notice Board. Both part-time and permanent job opportunities are advertised. The portal can be accessed by all registered UP students.

Instructions:

- Log on to www.up.ac.za and click the “Admin/other links” tab.
- From the drop-down menu, click on “My Career”;
- Go to the “Membership and Jobs” tab.

First time users:

- Follow the link to the registration page and register FREE as a CareerSeeker;
- Select a username and provide your e-mail address to which your password will be sent;
- Activate your profile and change your password within 24-hours;
- Once you have activated your profile you are ready to upload your CV and start applying for jobs.

- 3. Workplace Readiness Programme (WRP):** This programme involves a series of workshops during which topics such as resume writing, the Mock Interview Programme (where students get to practice their interview skills); there are arranged industry visits and also the opportunity for a one-on-one consultation.
- 4. Resources, Information and Publications:** The primary sources are UP Career Guide, Grad X, Careers SA, The Graduate of the Future. Other publications are available to assist students in securing employment. Company brochures, application forms, interview questions and salary scales are also available to students.
- 5. Career Focus Newsletter:** This is a monthly electronic publication which keeps students up to date with employment news and events. Student members receive a free copy of the newsletter on a monthly basis.
- 6. Student Membership System:** On this system registered students can register to receive e-mail notifications/alerts regarding career-related events and other relevant news. To activate your membership, send an E-mail with the word “Register” in the subject line.

News

Africa Day: A call for a more supranational AU (to better protect human rights on the continent) - 24/05/2013

The celebration of Africa Day this year marks 50 years since the elusive quest for African unity formally started on 25 May 1963, the day on which the Organisation of African Unity (OAU) was inaugurated. Despite the acceleration of integration that came with the transformation of the OAU into the African Union (AU), the AU remains poised between two contradictory imperatives: the strengthening of continental institutions and reinforcing national sovereignty.



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Two new UP buildings honoured in national

property awards - 22/05/2013

The development of infrastructure at the University of Pretoria (UP) is first class. This was confirmed once again when two of the new buildings on the Hatfield Campus walked away with prestigious South African Property Owners Association (SAPOA) Innovative Excellence Awards.



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Official launch of the National Biodiversity and Business Network - 21/05/2013

The National Biodiversity and Business Network of South Africa was officially launched at the Gordon Institute of Business Sciences (GIBS) in Sandton on 15 May 2013. The University of Pretoria was represented by Dr Claudious Chikozho and Ms Anesu Makina, both from Albert Luthuli Centre for Responsible Leadership (ALCRL), as well as Prof Don Cowan from FABI.



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Open Day was a success! - 21/05/2013

I am pleased to inform you that I received many messages conveying positive feedback on the UP Open Day 2013. I was especially pleased about comments that the UP team of staff, students and volunteers was especially helpful and friendly. My heartfelt appreciation to all who contributed to a positive experience for parents, prospective students, families, school principals and teachers. I encourage you to keep up the good work. Open Day is an important event for the University for attracting good students, and for broadly enhancing the reputation and status of the University.



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World Kangaroo Mother Care Day celebrated by final year students - 21/05/2013

Staff and students from the Department of Communication Pathology at the University of Pretoria are involved in one of the most important evidence-based interventions for preterm and low birth weight babies in the world. The final year students are participating in Kalafong Hospital as audiologists and speech-language therapists in this very effective neonatal method to care for preterm and low birth weight babies.



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Open Day 2013: School learners encouraged to choose University of Pretoria - 20/05/2013

□ Making a choice to enrol at a university, and deciding which university to attend are the most important decisions any young person can make in their lifetime. Therefore, make a good decision: choose the University of Pretoria. □



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TuksGolf Training Centre officially opened at

the University of Pretoria - 17/05/2013

The University of Pretoria prides itself on its publicly recognised achievements pertaining to its various sporting fraternities. These achievements can be attributed to the University's sporting facilities, which are of the highest quality among South African universities. To add to its quality achievements, the University of Pretoria, through TuksSport and the High Performance Centre (hpc), has now officially opened a golf training centre.



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