UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Apply at UP

Click here to apply online OR Download Application Form in PDF

Click here for **instructions for the Online Application System**

The Online Application System is intended for use by **new** prospective students submitting an application to UP for the first time. Thus it is not intended for students presently registered at the University of Pretoria.

Please note:

- Applications open on **1 March** of the year preceding the year of study.
- Each student must complete only **one** application form. On the application form the University of Pretoria offers a first and second choice in terms of what you wish to study. All applicants should fill in both a first and second choice on the application form.
- Once your application form has been processed, you will receive a student number (EMPLID).
- **Receiving a student number (EMPLID) does NOT imply that you have been accepted by the University of Pretoria yet.** Admission is a separate process that your application undergoes after being evaluated by the relevant faculty.
- It is in your best interest to complete your **own** application form. The University of Pretoria does not make use of representatives, agents or agencies during the application process. If you choose to make use of representatives, agents or agencies, you do so at own risk. It is of utmost importance that you provide your personal email and postal addresses to enable the University of Pretoria to communicate with you directly.
- **Application for Distance Education Admission (Faculty of Education)** *Please visit the "**Distance Education**" web page before you apply. Different rules are applicable.*
- It is important to note that should you wish to study the selection programmes BSc(Arch)(Architecture) or BSc(Int)(Interior Architecture), you must indicate them as your first choice on your application form, or you will not be considered for these programmes. It is also recommended to indicate the other selection programmes as your first choice on the application form.

To use the Online Application System you will need the following:

- internet access
- an email address which you can access regularly, because as soon as you submit your online application, a student number (EMPLID) will be sent to this email address as confirmation of receipt.

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Paper-based application

You may complete a hard copy application form. This can be collected at the Client Service Centre on the Hatfield Campus during office hours. Once you have completed it and attached either a proof of payment or your postal order of R270 (no cash please) to it, please mail it to:

The Client Service Centre
University of Pretoria
Private bag X20, Hatfield, 0028
South Africa

You can also request that a hard copy application form be posted to you by sending an e-mail with your details to **csc@up.ac.za** or by calling Tel:+27 (0)12 420 3111

Please note: Each application form has a unique number which is printed under the barcode on page one. This number is repeated on each subsequent uneven page number. It is therefore imperative that you do not mix pages with different numbers or application forms. For this reason the University will only accept original application forms. Faxed, scanned or e-mailed application forms will not be accepted.